**First Day Announcements**

-Check schedules to locate each students’ **next classroom**

-Remind students where each building is located so they are on-time to their next class

-Describe in detail where the **closest restrooms** are – it is also a great idea to advise students which restrooms have the shortest lines and at which times of the day

-Check in with students to make sure each student has found their **assigned locker** and if anyone is still having trouble using their lock

-Review in brief detail what to do **in case of an emergency –** fire, lockdown, or natural disaster!!!

-Describe where students can **purchase snacks at break or lunch**. Provide any tips to the usual lunch-time procedures.

-Obtain a list from your Activities Office of all of the **extra-curricular clubs** that are offered on your campus and where they meet. Encourage that all students join at least one club before the end of the first quarter!

-Continue to check in with your students during the first month to see if they have joined a club.

-List the **performing art and athletic elective classes** that your campus offers. Have the students talk to their counselor to see if they can add these courses before the final day to change schedules.

-Mark calendar for the **first home football game and first school dance**!

-Remind students where to get **textbooks** if they have not already done so.